Online Code of Conduct

At St Georges, University of London (SGUL), we want to ensure all our activities are inclusive and delivered in a safe and positive online space. Therefore, the purpose of this online code of conduct is to ensure all participants involved in online activities understand the expectations connected to their participation and ensuring a secure learning environment.

To ensure the safety of all students involved, SGUL will:

- Send clear joining instructions promptly ahead of each session.
- Inform participants that each session will be recorded.
- Introduce all members of the SGUL Widening Participation, Student Recruitment and Outreach team at the beginning of each session, or the programme.
- Share contact details of the team, should there be any questions or concerns which a participant would like to raise during, or after, the session.

Participant expectations:

We want all students to benefit from their involvement in our online activities and to feel safe when entering our online spaces. To facilitate this, we require all participants to adhere to the following regulations:

- To be respectful of one another and of the staff leading the session.
- To not give out any personal information online, such as your full name, phone number, email address or home address.
- To be responsible for of your behaviour when using the internet, including social media platforms, websites, games and apps and resources you access or upload.
- To not take photos or record any other participant or presenter during the session.
- To not send anyone material that could be considered threatening, bullying, discriminatory, offensive, or illegal.
- To not use any language that would be inappropriate, offensive, or inflammatory. This includes only posting comments you would be comfortable knowing anyone could read.
- To not give out or record any personal information, such as an individual's full name, phone number or email address and/or any other contact details.
- To not deliberately browse, download or upload material that could be considered offensive, discriminatory, harmful, or illegal. If I accidentally come across any such material, I will report it immediately to a member of the Widening Participation Team or my Student Ambassador.
- To report/block any other users interacting inappropriately during sessions.
- Will comply with all conditions set out around using video conferencing software e.g., Zoom, Teams.

Failure to comply with these expectations will result in an immediate removal from the session/programme with further action taken, should this be deemed necessary.

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If you have any further questions, or would like to discuss the Code of Conduct further, you can contact a member of the Widening Participation team via wp@sgul.ac.uk