Quality Assurance & Enhancement Committee
Monday 16th November 2020
2.00PM ON MICROSOFT TEAMS

St George's
University of London

Agenda

1. **Apologies for absence**: None received, as of 10th November.

2. **Minutes**
   <u>To receive and consider</u>: the minutes of the meeting held on 7th October 2020.
   Paper QAEC/20-21/2/A

3. **Action points and matters arising not covered elsewhere**
   <u>To receive and consider</u>: the action points arising from the minutes not covered elsewhere.
   Paper QAEC/20-21/2/B

4. **QAEC Terms of Reference and Membership 2020-21**
   <u>To receive and confirm</u>: the Committee's ToR and membership for 2020-21
   Paper QAEC/20-21/2/C

5. **QAEC Schedule of Business 2020-21**
   <u>To receive and confirm</u>: the Committee's schedule of business for 2020-21
   Paper QAEC/20-21/2/D

6. **IQA Assessment**
   <u>To receive and consider</u>: the report and recommendations of the Internal Quality Audit on Assessment
   Paper QAEC/20-21/2/E

7. **Assessment and Feedback Project**
   <u>To receive and consider</u>: the Assessment and Feedback Project Final Report (March 2020), which arose from the IQA Feedback.
   Paper QAEC/20-21/2/F

8. **Updated Exam and Assessment Procedure**
   <u>To receive and confirm</u>: Procedure for additional assessment and examination arrangements for students with disabilities or Specific Learning Difficulties
   Paper QAEC/20-21/2/G

9. **Coronavirus**
   <u>To receive and consider</u>: an update on maintaining quality and standards under exceptional circumstances
   Paper QAEC/20-21/2/H

10. **Any other Business**

11. **Dates of Meetings in 2020-21**

8 December 2020	25 March 2021	22 June 2021
19 January 2021	20 April 2021	
22 February 2021	19 May 2021	

All meetings will start at 2pm and will take place online until further notice.

Matters for Report

12. ***Revised Online Assessment Guidance and Form**
    <u>To receive and note</u>: The revised guidance to support the design of online assessments for the use in academic 2020/21
    Paper QAEC/20-21/2/I

    <u>To receive and note</u>: the form for submitting amendment requests
    Paper QAEC/20-21/2/J

GD/Nov 2020