

Foundation Programme References for Final Year students

As part of their Foundation Programme applications, Final Year students are expected to provide details of an academic referee from their medical school. This might be a professor, lecturer, reader, director of clinical studies or a person holding an honorary contract as advised by the medical school. The referee should have ideally known the student for one year, or a minimum of six months, and should be able to comment on the student's performance during their time at medical school. (For personal tutors who have recently taken on new F Year tutees, please note that you won't be asked to submit a reference until next spring, so will probably have known the student for around 6 months by then).

The reference will take around 5 minutes to complete and will be accessed via a link that will be emailed to referees around March of each year. As these are automatically generated emails, nominated referees are advised to check their spam/junk mail folders regularly. NB referees will be asked for their GMC number on the form, but this is not a mandatory requirement. Non-clinicians/academics can be referees too.

Students must submit their FP applications early October of each year. We suggest that if personal tutors have not responded to say they are happy to provide a reference, the student should enter their details anyway. This part of the application can be amended until February of the following year so an alternative referee can be identified if necessary.

Jan Cook | Clinical Medicine Manager

Institute for Medical and Biomedical Education

St George's, University of London

Cranmer Terrace | Tooting | London | SW17 0RE

jscook@sgul.ac.uk