

ST GEORGE'S, UNIVERSITY OF LONDON

Regulations for Intercalated BSc Honours Degree

1. Degree Title

The degree title shall be BSc Honours Degree in Basic Medical Sciences of St George's Hospital Medical School, a constituent college of the University of London. The title shall be amended to reflect the pathway taken by individual students, i.e. BSc in Basic Medical Sciences *with* a particular subject where a student has undertaken a minimum of 75 credits in that subject area (e.g. Basic Medical Sciences with Anatomy).

2. Responsible Committee

The Intercalated BSc Course Committee shall be responsible to the Undergraduate Programmes Committee of the Senate of St George's for the structure, content and delivery of the degree programme.

3. Entrance Requirements

To satisfy the entrance requirements for the course a candidate must normally have passed the examinations for Years One and Two of the MBBS5 programme and should not already hold a first degree.

4. Admissions Policy

The policies governing admission to the degree shall be formulated and kept under review by the Intercalated BSc Course Committee.

5. Minimum Period of Study

The minimum period of study required for the award of the degree shall be three academic years. Years One and Two of the MBBS course shall contribute two academic years. The Intercalated BSc Course shall be of one further academic year's duration.

6. Course Design and Content

6.1 The Academic Year

The academic year shall comprise two semesters each of twelve weeks' duration. The six-week period following the taught course will normally be reserved primarily for revision and assessment.

6.2 Modules

Proposals for new modules are considered for approval by the Intercalated BSc Course Committee, which will recommend any new modules or substantial changes to existing modules to the Validation Committee for final approval.

The availability of modules will depend on student numbers and no guarantee can be given that all modules listed will be available in any given year.

Students will study modules to the value of 120 credits. Students will select a 75 credit pathway, subject to availability, and 45 credits of either supplementary modules or research project.

75 credit pathways:

Anatomy
Cell & Molecular Biology
Genomics
Global Health
Immunity & Infection
Medical Ethics & Law
Physiology & Pharmacology
Psychology, Psychiatry & Neuroscience

Supplementary 30 credit modules:

Biology of Cancer
Cell & Molecular Biology

Clinical Neuroscience
Conflict and Catastrophe Medicine
Immunity & Infection
Science of Reproduction

Supplementary 15 credit modules:

Behavioural Medicine
Biomedical Research Techniques for Drug Development
Culture & Mental Health
Experimental Design and Data Analysis
Global Governance for Health
Learning & Teaching: Student & Professional
Primary Care: Complexity and Diversity

7. Assessment

7.1 Forms of Assessment

Modules may be assessed by a combination of in-course assessment, written examination, practical and *viva voce* examinations as approved by the Intercolated BSc Course Committee or Validation Committee. The research project will be assessed by a combination of in-course assessment marks and marks for the written report and a *viva voce* examination.

7.2 Timing of Assessments

In-course written assessments or presentations may be arranged at any stage throughout the Semester in which the module is being run. Formal supervised examinations for all taught modules shall be held once a year in May. Practical assessments and *viva voce* examinations may also be associated with assessments at any stage.

8. Scheme of Assessment

The Intercolated BSc Course Committee shall be responsible for prescribing Instructions for Marking the BSc Examinations.

9. Re-entry to Assessments

Students may normally re-enter the failed assessments for failed modules on one occasion only; re-sit examinations will be offered during the summer period. A student who fails at first re-entry to the examinations for the intercolated year will normally have their registration for the course terminated but will be eligible to be considered for a discretionary third attempt at failed assessments, in accordance with the *Procedure for consideration for a final discretionary attempt at an assessment*, as approved by Senate. Under this procedure, Boards of Examiners will have the authority to approve a discretionary third attempt if a candidate meets programme-specific fast-track criteria. For candidates who do not satisfy the programme-specific fast-track criteria, a Discretionary Panel of Senate will consider the student's application for a discretionary third attempt. Detailed information about process and timescales is published on the Student Affairs section of the Portal.

10. Award of Degree

To qualify for the award of the degree, students must obtain an overall mark ≥ 40 in modules to the value of 120 credits. The marks from the assessments will contribute to the final classification of the degree in accordance with the Scheme of Assessment.

11. Classification of Honours

The degree of BSc in Basic Medical Sciences may be awarded with First, Upper Second, Lower Second or Third Class Honours in accordance with the Instructions for Marking the BSc Examinations.

12. Date of Award

The date of the Board of Examiners meeting will be the date the award is conferred.

13. Award of Aegrotat Degree

The aegrotat provisions of the General Regulations for Students and Programmes of Study shall apply to the Intercalated BSc course.

14. Module Content

An outline of each module shall be published on Canvas.

15. Constitution of the Board of Examiners

Appointment and Accountability

18.1 The Board of Examiners for the BSc (Honours) Degree in Biomedical Science is appointed by the Senate for each academic year (starting 1 October) to conduct examinations for that degree at St George's in accordance with the Regulations and the Schemes of Assessment for that course.

18.2 The Board of Examiners shall make reports to SGUL's Senate, through the Academic Registrar, after the conclusion of examinations for each stage of the degree course.

18.3 Membership

The Board shall consist of:

- (a) The Vice-Chancellor and the Deputy Vice-Chancellor (*ex officio*).
- (b) A Chair and a Deputy Chair who shall each be an Internal Examiner
- (c) A Responsible Examiner, who shall be an Internal Examiner, for each module or half module examined within the curriculum.
- (d) An External Examiner for each subject area included within the curriculum; at least one External Examiner shall be external to the University of London.

18.4 Appointment of the Board

In October of each year the Vice-Chancellor, acting on the advice of the Undergraduate Course Committee for Biomedical Science, shall nominate the Chair and Deputy Chair of the Board. To be eligible for nomination, a person must be a member of the academic staff of SGUL or hold an honorary academic appointment and have at least three years' experience of examining. These nominations shall be confirmed by the Senate in April.

18.5 In October of each year the Academic Registrar shall invite the Intercalated Course Committee to nominate Internal Examiners and External Examiners for the coming academic year.

18.6 To be eligible for nomination as an Internal Examiner, a person must be a member of the academic staff of SGUL or hold an honorary academic appointment.

18.7 To be eligible for nomination as an External Examiner, a person must be a member of the academic staff of another college of the University of London, another university or equivalent institution, or hold an honorary teaching appointment with that university or institution, and must have at least three years' experience of examining within their own institution. Nominations as External Examiners should not be made unless it has first been ascertained that they are in principle willing and able to serve. An External Examiner may not serve on the Board for more than four consecutive years and after retiring from membership shall not be eligible to serve again until a period of two years shall have elapsed.

18.8 The complete list of the nominated Board shall be forwarded by the Academic Registrar to the Senate in the Autumn term for appointment.

18.9 Following confirmation by the Senate, letters of appointment shall be sent by the Academic Registrar to all members of the Board, with the relevant Scheme(s) of Assessment, Instructions for Marking, dates of examinations, and advice as to the duties of examiners.

18.10 Duties of examiners and conduct of examinations

The General Regulations for Students and Programmes of Study of SGUL, and the Schemes of Assessment for each stage of the degree, detail the duties of examiners and the rules for the conduct of the examinations.

Assessors may be appointed by the Chair of the Board to assist with the setting of examinations or the marking of candidates' work. Assessors need not be members of the Board but shall be invited to meetings of the Board where they may speak but not vote.

18.11 Meetings of the Board

Where a Scheme of Assessment provides for provisional results and the determination of borderline oral examinations, a meeting of the Board shall be held for this purpose. At the conclusion of examinations for each stage, the Board shall meet to determine the results for that stage. These meetings shall be chaired by the Chair of the Board or, in their unavoidable absence, by the nominee of the Vice-Chancellor.

Except in the most extreme situations (e.g. in an emergency where the results of an examination are likely to be seriously prejudiced) the Board is not empowered to alter examination protocols including Schemes of Assessment but only to recommend amendment to the Intercalated Course Committee and Senate.

Any emergency amendments to procedures will be reported to the Senate.

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