

City St George's Student Academic Integrity Champions

Job Description

Our Student Academic Integrity Champions (SAIC) play a crucial role in promoting and upholding academic integrity within the City St George's community. As an advocate for academic honesty, the champions will collaborate with faculty, staff, and students to educate, raise awareness, and enforce policies related to academic integrity and good academic practice. The position requires a strong commitment to ethical behaviour, excellent communication skills, and the ability to serve as a role model for academic honesty.

As this is a new role, the job description is intended to outline the general responsibilities and qualifications of the City St George's Student Academic Integrity Champion. It is not intended to be an exhaustive list and some of the responsibilities may change or be amended following a collaborative process with students and faculty as the role develops.

Responsibilities:

1. Education and Training

Collaborate with faculty to integrate academic integrity concepts into curriculum and assessments.

Collaborate with faculty in the development and delivery of student-focused workshops, online presentations and video-based informative communications to educate and raise awareness of our academic integrity procedure to guide all students towards establishing good academic practice to ensure success.

2. Awareness and Outreach

Organise and participate in events, campaigns, and initiatives to raise awareness about academic integrity at City St George's

Utilise various communication channels, such as social media, newsletters, and student forums, to disseminate information and engage the university community in discussions on academic honesty and good academic practice.

Foster partnerships with student organisations, clubs, and societies to promote a culture of academic integrity.



3. Policy Enforcement and Investigation

Promote fair and objective responses to reports and complaints related to academic misconduct through collaboration with course teams and SC&C.

Collaborate with Student Conduct & Compliance (SC&C) to support investigations, where required.

Represent the student community as a panel member on Academic Integrity panels, as required.

Maintain confidentiality and integrity throughout the investigation process.

4. Training and Support

Assist faculty in implementing effective assessment methods that discourage cheating and plagiarism.

Collaborate with the Academic Success Centre at City St George's to ensure campus-wide awareness and understanding of the support and services available for students.

Provide guidance and support to students on proper citation practices, avoiding plagiarism, and understanding academic integrity policies.

Qualifications:

- Current enrollment as a full-time student in good academic standing at City St George's.
- Strong understanding of academic integrity principles, including plagiarism, cheating, and proper citation practices.
- Excellent communication skills, both written and verbal, with the ability to deliver presentations and engage diverse audiences.
- Attention to detail and ability to handle confidential information with discretion.
- Strong interpersonal skills and the ability to work collaboratively with students, faculty, and staff.
- Demonstrated leadership skills and the ability to act as a role model for academic honesty.
- Familiarity with university policies and procedures related to academic integrity is desirable
- Previous experience in student advocacy, peer mentoring, or related roles is a plus.

The University Student Academic Integrity Champion is typically a part-time position, with flexible working hours. Time commitments will vary and the expectation is that SAICs will remain in good academic standing, so as not to fall behind in their coursework. The champion may be required to work evenings or weekends to accommodate workshops, events, or investigations. The role may involve regular interactions with students, faculty, and staff both in-person and through digital communication channels.

