**St George’s Science Stars (In-person) Tutor Job Description 2022-23 and how to apply**

The Widening Participation team are looking for up to 6 student ambassadors to take part in [Science Stars](https://www.sgul.ac.uk/study/widening-participation/widening-participation-activities/science-stars/science-stars)**in-person** tutoring programme, designed to raise pupils GCSE Science attainment, in a project that will run from  October 2022-April 2023

Please note for the Science Stars 2022-23 programme there will be two separate job adverts/ application forms, one will be for delivering the sessions online to a secondary school in Margate, and the other will be to deliver the same programme in-person at a secondary school in Tooting.

**This form advert/ application form is for the in-person delivery only.**

**About the programme:**

Each Science Stars tutor will deliver a series of GCSE Science revision sessions over seven months to a small group of Year 11 students in their school classroom. The overall aim of the programme is to raise the attainment and support the aspirations of pupils so they reach their full potential and achieve their predicted GCSE science grade.

You will be working closely with the same group of students throughout so you'll really get to know them and see their progress throughout the project. Tutors will be provided with the teaching content each week and given full training in how to deliver sessions and manage behaviour by a qualified teacher.

For more information on what it is like to be a tutor please click on this link:  <https://www.sgul.ac.uk/news/by-taking-part-in-science-stars-i-really-feel-that-i-am-giving-back-to-the-younger-generation>

**Aims and Objectives:**

The overall aim of the programme is to raise the attainment and aspirations of pupils on the programme so they reach their full potential and achieve their predicted GCSE science grade.

**Participants:**

* There will be 3-4 students per tutor
* All participants attend a state school based in Tooting and are in Year 11 (15-16 years old)
* All participants are on the borderline of grade C/D (now grade 3-4) at GCSE and have the ability to achieve a high grade C (now grade 5) but need the confidence, knowledge and tools to achieve it.

**Tutor Requirements/Experience:**

We require ambassadors who are proactive, empathetic, committed and willing to learn. As you grow in confidence, we expect you to be flexible and inventive in how you use the resources within sessions.

Tutors should have GCSE Science at B grade and above (if you don't have all three then please still apply and just state this within your application form).

Preference may be given to applicants who have the following:

* Grade B GCSE Science
* Experience in tutoring Science at GCSE or A Level

As well as payment you'll receive great teaching experience and the chance to have a real impact on your pupil’s educational experience and choices.

**Role of the tutors**

* You will deliver a series of GCSE Science revision sessions (in-person) to three-four Year 11 students during the autumn and spring terms. It will be the same small group of students for the duration of the course so you will get to know them well.
* You will be expected to involve the students in their learning. Each session is orientated around interactive games, quizzes and challenges which can be done as individuals or as group work. As you grow in confidence, we expect you to be flexible and inventive in how you use the resources within sessions.
* You will be able to demonstrate good exam technique using the pre-prepared exam questions.
* You will be expected to prepare for each revision session. Students will be expected to complete a pre-session quiz that will indicate their strengths and weaknesses.  Prior to the session, you will review the data, adapt the pre-prepared resources and conduct some brief revision of the subject.
* You are expected to ensure that students are engaging appropriately with the revision programme, monitoring their completion of tasks and ensuring appropriate behaviour during each session. You are expected to model this approach in your own behaviour and preparation.
* You will need to closely monitor the progress of all your students. Following each session you will need to liaise with the Widening Participation Manager to share this progress, this will be done through a combination of emails and telephone calls.
* You will receive training from an experienced and qualified teacher who designed the resources and a teacher at the school will be on hand throughout all the sessions to help and support you

**Expectations**

* Ability to motivate, engage and support students to work together.
* Empathy and patience – our learners may lack confidence in the subject so we will look to you to build up their confidence over time so they are prepared to take more chances and risk getting the answer wrong.
* Act in a professional way at all times.
* Willingness to learn how to facilitate learning – you will receive training from a qualified, experienced teacher on how to teach these sessions. Engagement in these sessions is compulsory.
* Commitment to our ethos of widening participation, inspiring a life of learning and a belief that no child should be limited in life by their background.

**Location of tutoring sessions**

Ernest Bevin College – This programme will be delivered in-person in the school and will be followed by an SGUL campus graduation.

**Time Commitment**

* The course will run for 19 weeks (excluding school holidays) from October 2022 to April 2023 and there are a few additional commitments/events in addition to the tutoring slots (please see full breakdown below).
* If selected we really would like you to be available for all of the dates below, please indicate on the application form if there are any dates when you would exceptionally be unavailable.
* The programme requires 3 hours work per week (1.5 hour for the session itself and 1.5 hours preparation/feedback that must be complete prior to each session).
* The sessions will be held on a Wednesday afternoon either straight after school @3.30pm- 5pm.

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| **Activity** | **Date** | **Location** | **Time** | **Hours** |
| Training | Saturday inOctober date TBC | Online | 10.00-16.00 | 6 |
| Launch Event | Wednesday 19th October | SGUL Campus | Time TBC | 3 |
| Session 1 | Wednesday 2nd November | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 2 | Wednesday 9th November | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 3 | Wednesday 16th November | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 4 | Wednesday 23rd November | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 5 | Wednesday 30th November | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 6 | Wednesday 7th December | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 7 | Wednesday 14th December | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| WINTER HOLS |   |   |   |   |
| Session 8 | Wednesday 3th January | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Training | Saturday 7th January  | Online | 10.00-16.00 | 6 |
| Session 9 | Wednesday 11th January | Ernest Bevin School | After School | 2 (including 1.5 hrs prep/feedback) |
| Session 10 | Wednesday 18th January | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 11 | Wednesday 25th January | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 12 | Wednesday 1st February | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 13 | Wednesday 8th February | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| HALF TERM |   |   |   |   |
| Session 14 | Wednesday 22nd February | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 15 | Wednesday 29th February | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 16 | Wednesday 8th March | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 17 | Wednesday 15th March | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 18 | Wednesday 22nd March | Ernest Bevin School | After School | 3 (including 1.5 hrs prep/feedback) |
| Session 19 | Wednesday 29th March | SGUL Campus | Time TBC | 3 (including 1.5 hrs prep/feedback) |
| Graduation | Wednesday 29th March | SGUL Campus | TBA | TBA |
| Feedback from Last session | Week after session 19 and Graduation | Online | Not specified | 0.5 |

**Payment**

You will be paid at the hourly rate or £12.60 when delivering the weekly sessions, and for preparation time and all other activities you will be paid an hourly rate of £11.05.

**How to apply**

You MUST complete the Science Stars Tutor application form to be considered- please click this link: <https://forms.office.com/r/UUmNJPUYPy>

**It is essential that you read the above Science Stars Job Description before applying** - this is a long-term project which requires commitment.

Applications will be assessed on a rolling basis, so please get your application in as early as possible (starting from June 2022)**.**

**PLEASE NOTE THAT PREFERENCE MAY BE GIVEN TO EARLY APPLICATIONS AND THAT WE MAY CLOSE APPLICATIONS EARLY IF WE RECEIVE ENOUGH PRIOR TO THE START OF THE PROGRAMME – SO PLEASE APPLY ASAP!**

You will be asked to attend a 30- minute interview.

If you have any questions or concerns, please contact Marlene Copeland

Email: sciencestars@sgul.ac.uk

**Please note: this role is only available to current SGUL students, please do not apply if you have will have graduated by September 2022.**